

**Trimester 1, 2025 Orientation Agenda**  
**Sydney Campus Tuesday 4 February 2025**  
**Level 2, 1-3 Fitzwilliam Street, Parramatta NSW 2150**

Time	Session/Proceedings	Facilitators	Room/Level
9.30am - 10.30am	Student Arrival and Registration Tea/Coffee	Student Services and Student Ambassador Team	Reception (Lvl 6) Common Area (Lvl 6)
10.30am - 11.00am	Welcome Acknowledgement of Country Staff Introductions Deans Welcome	Ms Danica Pinto, All staff, Assoc. Prof. Michelle Cavaleri	Room 6.08/9 (Lvl 6)
11.00am - 12.30pm	Policies and Procedures Aussie Trivia, Health, Safety and Wellbeing	Ms Danica Pinto, Mrs Pia Pohankar	Room 6.08/9 (Lvl 6)
12.30pm - 1.15pm	Lunch (provided)	All Staff	Common Area (Lvl 6)
1.15pm - 2.15pm	Course Overviews	<b>BBUS &amp; MBA:</b> Dr Vidi Vinandar <b>BIT, BBIS &amp; MIT:</b> Dr Oday Al-Jerew <b>MPMB:</b> Dr Rakesh Khanal <b>GCHM, GDHM &amp; MHM:</b> Dr Mohamed Khalifa & Dr Ana Carvalho Silva	Room 6.02 (Lvl 6) Room 6.07 (Lvl 6) Room 6.05 (Lvl 6) Room 6.08/9 (Lvl 6)
2.15pm - 3.15pm	Online Accounts Session	Ms Danica Pinto, Mrs Pia Pohankar, Neha	Room 6.08/9 (Lvl 6)
3.15pm - 3.30pm	Afternoon Tea Break	All Staff	Common Area (Lvl 6)
3.30pm - 4.00pm	Get set for success! <ul style="list-style-type: none"> <li>• Meet and greet/icebreaker</li> <li>• Introduction to Student Learning Support and Library Services</li> <li>• Tips for study success</li> <li>• Time Management</li> <li>• Evaluation Survey Delivery</li> </ul>	Ms. Sue Taylor and Dr Anu Sharma	Room 6.08/9 (Lvl 6)
4.00pm - 4.30pm	Campus Tour/Introduction	Student Services and Student Ambassador Team	<b>Departs from:</b> Room 6.08/9 (Lvl 6)