

Trimester 1, 2025 Orientation Agenda
Melbourne Campus Thursday 6 February 2025
Level 3, 655 Collins Street Docklands, Melbourne Victoria 3008

Time	Session/Proceedings	Facilitators	Room/Level
9.30am - 10.30am	Student Arrival and Registration Tea/Coffee	Student Services and Student Ambassador Teams	Foyer, Student Id cards Reception (Lvl 3) Student Break Area (Lvl 3)
10.30am - 11.00am	Welcome Acknowledgement of Country Staff Introductions Deans Welcome	Ms Danica Pinto, All staff, Assoc. Prof. Michelle Cavaleri	Room 3.08 (Lvl 3)
11.00am - 12.30pm	Policies and Procedures Aussie Trivia, Health, Safety and Wellbeing	Ms Danica Pinto, Mrs Samantha Hollow	Room 3.08 (Lvl 3)
12.30pm - 1.15pm	Lunch (provided)	All Staff	Student Break Area (Lvl 3)
1.15pm - 2.15pm	Course Overviews BBUS, MBA: BIT, BBIS, MIT: MPMB:	Dr Jenny Katis Dr Jahangir Alam Dr Ahmad Kaleem	Room 3.16 Lab (Lvl 3) Room 3.18 (Lvl 3) Room 3.14 Lab (Lvl 3)
2.15pm - 3.15pm	Online Accounts Session	Ms Danica Pinto, Mrs Samantha Hollow, Ms. Fiona Perry, Ms Ella Lovece, Ms. Katya Stratford	Room 3.08 (Lvl 3)
3.15pm - 3.30pm	Afternoon Tea Break	All Staff	Student Break Area (Lvl 3)
3.30pm - 4.00pm	Get set for success! • Meet and greet/icebreaker • Introduction to Student Learning Support and Library Services • Tips for study success • Time Management • Evaluation Survey Delivery	Ms Fiona Perry and Mr John Williams	Room 3.08 (Lvl 3)
4.00pm - 4.30pm	Campus Tour/Introduction	Student Services and Student Ambassador Team: Mrs Samantha Hollow, Felipe Fogaca Pereira	Departs from: Room 3.08 (Lvl 3)